



Central Avenue

SPECIAL IMPROVEMENT DISTRICT | JERSEY CITY, NJ | JCHeights.com

JOB DESCRIPTION

Date:	May 2024
Title:	Streetscape Maintenance Staff
Industry:	Not-for-Profit Organization (Private/ Public Partnership)
Location:	Jersey City, New Jersey
Hours of Work:	Part Time & Full Time (Approximately 25+ hrs/wk)
Compensation:	\$20.00 per hour (\$26,000 yearly)
Report to:	CASID Office

Job Summary:

Through a Streetscape Maintenance Operation (SMO), assist business and property owners along a $\frac{3}{4}$ mile urban main street within New Jersey's second largest municipality, Jersey City. Provide maintenance services to manage garbage and correct disorderly conditions along the streetscape thus maintaining the district presentable during business hours for local visitors, shoppers, and residents. This position does not have benefits. The CASID is an equal opportunity employer.

Essential Duties and Responsibilities:

- Execute the mission of the CASID Streetscape Maintenance Operation as it pertains to the Central Avenue Business District (boundaries of North St. to Manhattan Ave.)
- Assist, coordinate, and address needs of business owners as it pertains to the streetscape.
- Welcome shoppers and other visitors to the district (i.e. being courteous, giving directions, advice on places to shop, helping senior citizens, etc)
- Provide and coordinate services such as daily sweeping, repairs, keep inventories of streetscape fixtures, elimination of streetscape eyesores, and manage garbage within the district as needed.
- Identify, address, and/ or communicate concerns such eyesores and hazardous conditions within the district to the CASID office, appropriate city agency, or department.
- Keep crosswalks and sewer drains clean and clear of debris and snow.
- Initiate and execute projects as instructed by the CASID office or SMO projects.
- Must be available seven (7) days a week between the hours of 7 AM to 7 PM.
- Responsible for company equipment and supplies.
- Report all suspicious activities and accidents to the emergency officials and/or the CASID office.

Qualifications:

- Background Check Required
- High School Diploma is preferred
- Bilingual Speakers are preferred.
- Notable people and leadership skills
- Must be dependable and able to perform duties with minimum supervision.

Physical Requirements:

- Ability to walk a $\frac{3}{4}$ mile urban main street for at least five (5) hours a day.
- Ability to lift fifty (40) pounds or more.
- Able to work outdoors in all weather conditions.